



Hurley School District

2020 - 2021

Reopening Plan

Joint Statement: Hurley School District & Iron County Health Department

By working collaboratively with the Iron County Health Department Officer, we believe we have the knowledge and resources necessary to provide an environment and procedures which mitigate the risk for the current health concerns. Hurley School administration anticipate continually conferring with the local health department as situations arise to ensure we are making the most appropriate decisions possible.

The health and wellbeing of students and staff members in the Hurley School District is our top priority. Health measures have been established to mitigate the spread of the virus to the greatest extent possible. These guidelines were created in accordance with guidance provided by the CDC (Center for Disease Control and Prevention), Wisconsin Health Department, Iron County Health Department, and the Wisconsin Department of Public Instruction.

Please note, the Hurley School District will continue to monitor guidance and adjust these measures as needed.

Policy Change

Effective: August 17, 2020

- Regardless of Wisconsin Governor Evers' order concerning face coverings, the Hurley School District will require all people inside the school to continually wear an approved face covering, as intended, while in the building. An approved face covering is one in which meets the standard definition and medical expectation of its intention. Removing a face covering for eating and while outside if social distancing conditions are met is acceptable. If a parent believes their child has a medical condition where this isn't possible, they should immediately contact a principal or request an IEP team meeting which will include the Iron County Health Officer. Other students who have a disability or medical condition will need to follow the same meeting requirements.
- The Hurley School District has the resources and ability to conduct quick temperature checks for all people entering the building each morning. As people enter the school, they would have their temperature checked by Hurley School District staff. Any person with a temperature of 100.4 or higher would go to the office and remain there for 5 minutes before having their temperature checked again. If it is still 100.4 or higher, the student or staff member would follow the flow chart and procedures established. Our goal is for early detection and mitigation and we believe by conducting these early checks, we have the best chance to mitigate risks to everyone.

Plan Assumptions

- The safety of students, staff and the community is the overall top priority.
- The Hurley School District will make modifications to their procedures and protocols to keep the students as safe as possible.
- In the event there are positive cases within the district, administration will partner with the Iron County Health Department to take action in order to mitigate risk. We fully anticipate the Iron County Health Officer to require some students and some staff to be under quarantine this school year due to exposure or testing positive for COVID-19.
- Throughout the year, there is a possibility that we will move in between instructional models of traditional classroom learning and remote virtual learning. Movement between models will be determined in partnership with the Iron County Health Department.
- Extra-curricular events may be canceled or postponed based on the COVID-19 activity level. Sites and locations of all extra-curricular events will be evaluated prior to traveling.
- It is critical for the well-being and safety of all families, students, and staff that the protocols and expectations outlined in this plan are understood and followed.

Our Commitments



Safety

Student, staff, and community safety is a top priority. Plans will reflect guidance from the CDC, State, and Iron County Health Department.

Flexibility

Plans will be developed to allow for an immediate response to mitigate risk during this crisis.

Instruction

Parents will have the option of in-person or virtual learning, but must remain consistent.

Operations: Healthy Environments & Physical Spaces

Ventilation

- HVAC system has been inspected to ensure maximum efficiency.

Face Coverings

- All students, staff, and visitors will be required to wear face coverings while in the building. Face shields are only allowed if accompanied by a face covering.

Cleaning and Disinfecting

- Increased daily and weekly protocols have been established.

Communal Spaces

- Staggered use and alternative scheduling.

Hand Hygiene

- Educate and reinforce in the classroom
- Strategic signage placement and instructions
- 22 mobile sanitizing stations will be placed throughout the school

Water Fountains

- Bottle filling only

Locker Usage

- Locker assignments spread out within building
- Staggered locker usage times per grade level

Creating Space for Social Distancing

- Removal of furniture
- Reconfigure or moving workspaces
- Reconfigure or moving teaching spaces

Minimizing Shared Objects

- Students will have individual supplies to reduce the risk of transmitting the virus.
- The amount of shared objects/supplies will be minimized as much as possible.

Floor Adhesives

- Decals will be placed throughout school for guiding student traffic.

Operations: Cleaning Procedures

- High touch areas will be regularly cleaned and sanitized throughout the day.
- Restroom facilities will be cleaned/disinfected multiple times per day.
- Classrooms and common areas will be cleaned/disinfected as needed and at the end of each school day.
- Teachers and other staff will have access to materials to clean/disinfect desks and touch points in their classrooms.
 - Disinfecting Wipes
 - Cleaning Solution (per CDC guidelines and Iron County Health Department approval)
- Students will be asked to wipe/disinfect their own desk or workspace.
- Students will be provided frequent reminders regarding hand washing and/or the use of hand sanitizer.
- Additional hand sanitizer stations and supplies will be provided to staff.

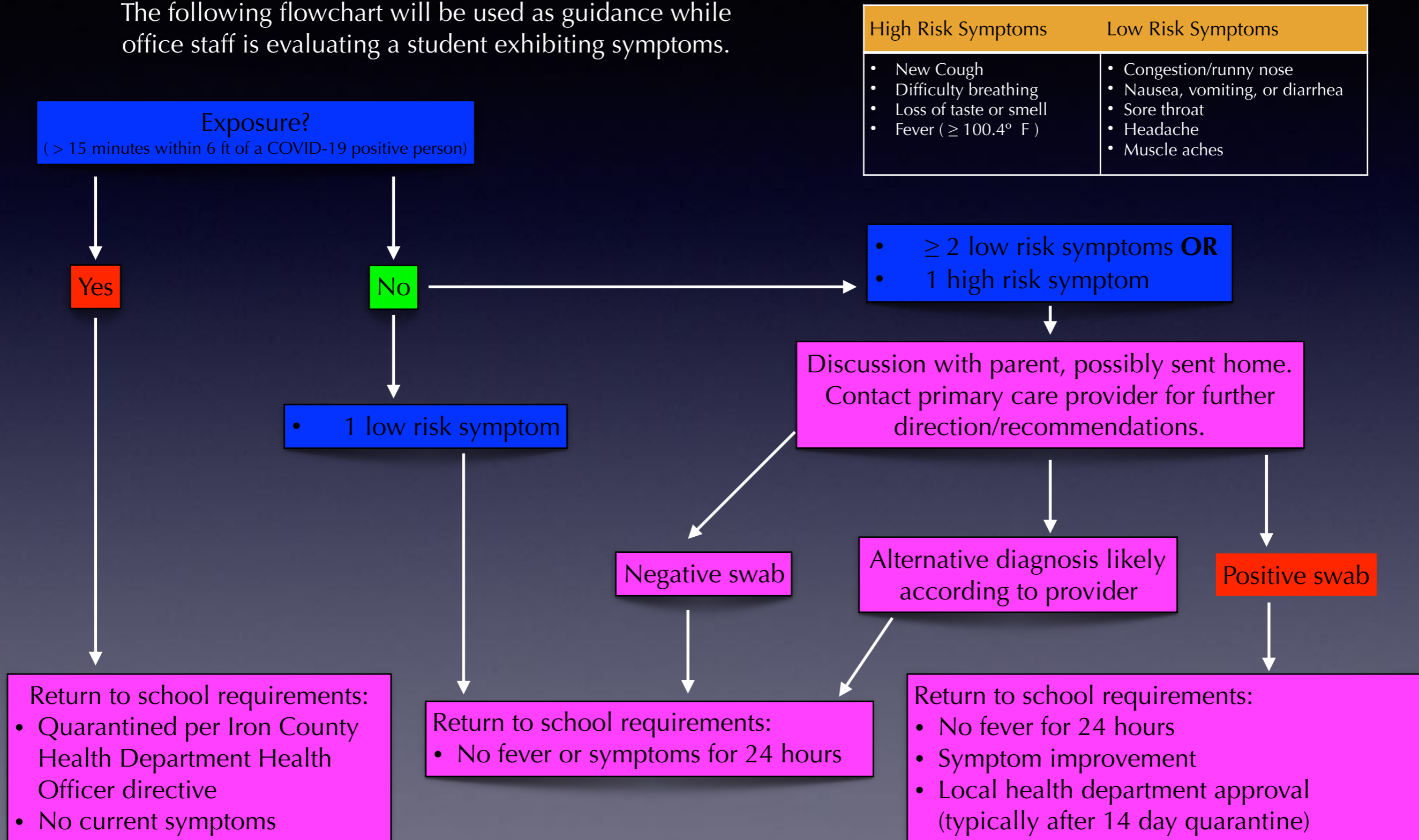
Operations: School Office/Nursing Procedures

Guidelines for students who become sick at school:

- The current health room in the school office will be used for injuries and medication distribution.
- A separate health room within the school office will be assigned for students who are ill or exhibiting symptoms.
- Parent(s)/guardian(s) will be contacted promptly to pick the child up as soon as possible.
 - In the event office staff is unable to contact parents or guardians, emergency contacts will be called. It is imperative that all contact information is current with the office.
- A staff member with a face covering and eye protection will monitor the student while waiting for parent/guardian's arrival.
- The health rooms will be thoroughly cleaned and disinfected after each use.

Operations: Symptom Flowchart

The following flowchart will be used as guidance while office staff is evaluating a student exhibiting symptoms.



Student/Parent Before School Protocol & Expectations

The following questions should be answered/completed every day prior to sending children to school. This will not be recorded or turned in to the school. This checklist is designed to remind parents about what to look for and to help ensure that parents keep children home if they are sick.

- Do you and/or your child(ren) have any of these symptoms that are new or unusual for you?
 - If yes, then you should contact your doctor/your child(ren)'s doctor, stay home, and self-isolate.

Fever (100.4 or greater)	Cough	Shortness of breath/difficulty breathing
Loss of smell	Loss of taste	Sore throat
Muscle aches	Headache	Nausea, vomiting, diarrhea
Fatigue		
- Have you or your child(ren) been diagnosed with COVID-19?
 - If yes, you/your child(ren) should remain home and seek guidance and advice from your medical provider and/or public health in conjunction with the Hurley School District.
- Have you or your child(ren) been in close contact with someone who has been diagnosed with COVID-19?
 - If yes, you/your child(ren) should remain home and seek guidance and advice from your medical provider and/or public health in conjunction with the Hurley School District.
- Have you or your child(ren) taken medicine for a fever in the last 72 hours?
 - If yes, you/your child(ren) should remain home and seek guidance and advice from your medical provider and/or public health.

Operations: Transportation

- Students are required to wear face coverings while riding the bus and follow all special protocol established due to this health crisis.
- If possible, students will sit one per seat and members of the same household will sit together.
- Buses will be sanitized between routes and after routes are completed.
- Students will only be allowed to ride on their assigned bus/alternate bus. No bus passes will be issued.

Operations: Before & After School

Arrival

- Students are unable to enter the building before 7:30 am.
- All students will have their temperatures taken upon arrival.
- Students may pick up a Grab n Go breakfast, but will then report directly to their classroom.
- Elementary students will go to their homeroom.
- MS/HS students will go to their 1st hour classroom.
- Parents/guardians are asked when dropping off their child to either say their goodbye for the day at the main entrance or in the commons. Reducing the amount of traffic in the hallways helps to ensure we are doing our part to mitigate all risks.

Dismissal

- Elementary dismissal will be staggered and grade levels will exit through different doors.
- Parents/guardians picking up children may wait in the Commons with social distancing guidelines adhered to including no more than 4 adults per table while wearing a face covering.

Kids Club & After School Tutoring

- After school programs will not be offered at the start of the school year, but will be reevaluated at the September 21st board meeting.

Operations: Food Service

- Grab n Go breakfast will be available for all students upon arrival from 7:30 - 8:05 am. In the event a student arrives late to school, a second chance breakfast option will be available until 9:30 am.
- MS/HS morning snacks will be available for purchase through the Ala Carte option. There must be a positive balance in your child's lunch account and permission to purchase Ala Carte must be granted. If your Ala Carte permission form is not turned in, the system will default to yes.
- After school snack will not be offered to start the school year. This will be reassessed each month.
- Elementary classes will have scheduled snack breaks in the Commons. Students will be asked to bring their own individual snacks.
- Elementary classes will eat lunch in their classrooms. To begin the year, lunches will be delivered to PK-2 students and 3-5 students may walk through the lunch line.
- Middle School & High School students will eat separately and will spread out through the entire Commons with only 4 students per table.
 - Middle School Lunch: 11:17am - 12:07pm
 - High School Lunch: 12:07pm - 12:57pm
- Lunch staff will enter each student's lunch number in the computer system to eliminate the common touch keypad.
- Signage will be placed to remind students of social distancing protocol within the lunchroom.
- Students will be required to hand wash and sanitize before lunch.
- Visitors are discouraged from coming into the building for lunch during the current health crisis.
- Meals will be available for pick-up for students taking our virtual option. Meals will be claimed based on a student's free, reduced, or paid meal status so families will need to continue depositing money into their child's meal account if they wish to pick up meals and the student does not qualify for free meals.
 - Meal pick-up times and locations are still being determined.

Operations: Day to Day

Visitors

- Non-essential visitors and visits should be eliminated.
- Business should be handled via phone or email as much as possible.
 - PK-12 Principals' Office: (715) 407-4777 x 206 hitter@hurley.k12.wi.us
 - District Office: (715) 407-4777 x 202 corullo@hurley.k12.wi.us
- Families are encouraged to use our online payment system for all payments.
 - [eFunds for Schools](#)
- In an effort to reduce traffic throughout the school and depending on the time of day, visitors may be asked to report to the office or wait in the front entrance for a staff member.
- All visitors will be required to follow our district wide policy on wearing a face covering upon entry.

Volunteers

At this time, we are unable to have outside volunteers in the building, but please contact the school if you are interested in volunteering in the future.

Facility Use

To mitigate exposure and due to the increased demands of cleaning, community facility usage will be unavailable until further notice.

Field Trips

Field trips will not be scheduled to start the year.

Instruction Models: Grades PK-5

Traditional

- In-person instruction 5 days per week
- Social Distancing when possible
 - Keep cohorts together
 - Maintain a 3-6 ft distance
- Core Academic Subjects
- Physical Education, Music, Life Skills
- Face coverings with “face covering breaks” scheduled throughout the day
- Students will eat breakfast and lunch in classrooms.
- Scheduled snack breaks in Commons
- Designate “One Way” directions for hallways
- Staggered dismissal times
- Assigned areas on playground for grade levels
 - Playground equipment use will not be permitted.
- Standardized Grading - Grades PK-2
- Traditional Letter Grading - Grades 3-5

Virtual

- Virtual instruction 5 days per week
- Synchronous learning through Google Meet or Zoom scheduled daily
- Asynchronous learning through recorded lessons posted on Google Classroom
- Google Classroom or Class Dojo would be the preferred educational format.
- Teachers will be available in school from 7:30am - 3:15pm.
- Expectations will be conveyed regarding attendance and completed work.
- Standardized Grading - Grades PK-2
- Traditional Letter Grading - Grades 3-5

Instruction Models: Grades 6-12

Traditional

- In-person instruction 5 days per week
- Social distancing when possible
- Face coverings will be worn throughout the day.
- Traditional classroom model with seating 3-6 feet apart
- Limited student transitions
- Limited locker stops
- Lockers assigned by class or cohort (6-8) and spaced every other locker when available
- Designated “one way” direction signage for hallway traffic flow
- Traditional letter grading
- Grades 6-8 and grades 9-12 extended lunch period with students seated 3-4 per table
- Outside “face covering break” for those students needing one after lunch

Instruction Models: Grades 6-12

Virtual

- Attend live, synchronous classes via Google Meet or choose Odysseyware, an online curriculum vendor for students in grades 6-12.
- Asynchronous lessons (recorded classroom instruction) will be available to students who request specific modifications to their school day. Please contact the 6-12 principal to discuss these modifications.
- Schedules for live, synchronous lessons will mirror the 6-12 bell schedule. In the event that we are full virtual, we will offer classes four days a week with one day set aside for individual tutoring, collaboration, and homework completion. Students/parents will be provided with a schedule to follow.
- Attendance in live, synchronous lessons will be facilitated through Google Meet on student Macbooks. Students will view the teacher's screen or camera and hear teacher audio. Virtual students will need to follow "typical" classroom behavioral expectations, such as raising their hand and waiting to be called up via the chat or "raise your hand" feature and actively participating in activities to the best of their ability.
- Failure to attend live, synchronous sessions may result in an unexcused absence unless individual arrangements are made through the 6-12 principal.
- For students choosing the Odysseyware option, they will use a student-paced, mastery-based, teacher-interactive format online. If a student needs help or has a question, they can message the teacher from the page on which they are working. When the teacher receives the message, they can see exactly what the student is working on and where they are struggling or need help. This efficient process keeps the student moving forward and keeps learning authentic.
- Students will have flexibility in completing virtual assignments and projects after hours.
- Check Google Classroom and school email daily. Teachers will provide weekly organizers of assignments and due dates. Use this to plan your work.
- Parents will be invited to Google Classroom.
- Teachers will give frequent feedback to both the student and the parent about the child's learning progress. The teacher will support parents by offering ways to support their child at home during remote learning.
- Grades will be recorded for assignments and entered into PowerSchool weekly and at times daily.
- Students are responsible for contacting teachers if they need additional assistance to complete digital lessons.
- Students are encouraged to use scheduled office hours to access teachers for additional support.

Instruction Models: Other Information

- Virtual and in-person students and parents must be informed that the use of live-streaming during instructional times will be available this year for all PK-12th grade classes. There may be times throughout the year when a classroom is live streaming a lesson to students attending virtually. Therefore, it may be possible for students in the classroom as well as students taking the class virtually to see one another and communicate via an electronic means which broadcasts video and sound.
- Any student who is unable to attend in-person school for ANY reason can receive instruction virtually by contacting a principal.
- We are asking parents and students to commit to one form of learning to help with consistency. If a change cannot be avoided during the quarter, the parent, school counselor, and principal will discuss the change.
- If a student is not able to attend school for a shorter period of time (due to quarantine), the classroom teacher will offer synchronous and asynchronous instruction to that student during their time of absence.
- Traditional grading and due dates will be used throughout the school year.

Instruction: Attendance

- The district's attendance policy will remain the same per WI state statutes. Administration will work with families on a case by case basis due to the nature of potential absences for this school year.
- There will be a greater amount of structure and expectations during virtual or offsite instruction as compared to the approach from this past spring. Teachers will be instructing from their classrooms. Students are encouraged to remain engaged throughout the school year regardless of the interface used and take advantage of any and all instructional opportunities provided.
- Parents are encouraged to communicate with their child(ren)'s teachers and other school staff as frequently as necessary to ensure student participation and that student needs are being met.

Instruction: Special Education Support

- Special Education teachers will continually monitor school interruptions and adjustments and make accommodations to allow students to work toward achieving the goals set in their IEP.
- Access to learning will be configured to meet the needs of each student as identified in the student's IEP.
- Staff and schedules may be redesigned and/or modified to provide access to individualized learning to meet IEP or 504 requirements.
- If parents have any concerns about their child's IEP and/or special education services, they should reach out to their child's IEP case manager.

Instruction: Social & Emotional Health

Climate & Culture

Acclimate students to new look of school and classrooms to create welcoming learning environments.

Universal Instruction

Utilize social and emotional learning curriculum provided by the PK-12 school counselor.

Scheduling

Flexible schedules may be utilized to meet the SEL needs of students.

Communication

Ongoing and systematic communication to staff and families.

Student Wellness

Facilitate training staff on the implementation of morning meetings, check-ins, and closing meetings.

Counselor Availability

Students may access the school counselor visit request form on the school's website to request a meeting with Mrs. Eder during the school day. Students may also stop by the PK-12 office during passing time to request a meeting with Mrs. Eder. Elementary students may request a meeting with Mrs. Eder through their classroom teacher.

Social & Emotional Health Resources for Parents

Sarah Eder, PK-12 School Counselor

- 715-407-4777 ext. 280
- eders@hurley.k12.wi.us

NorthLakes Community Clinic

- 715-329-1288
- <https://nlccwi.org/>

Memorial Medical Center Behavioral Health

- 715-682-8665
- <https://ashlandmmc.com/>

Iron County Human Services Northland Counseling

- 715-561-3636
- <https://www.ironcountyhumanservices.org/>

Northpointe Behavioral Healthcare System

- 906-265-5126
- <https://www.nbhs.org/>

Hurley School District Contacts

District Administrator/Special Education Director

Kevin Genisot

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Grades 6-12 Principal

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Grades PK-5 Principal/Athletic Director

Steve Lombardo

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PK-12 School Counselor

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Business Manager

Breanne Lombardo

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District Administrative Assistant

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PK-12 Secretary

Kellie Hitter

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Special Education Secretary

Mae Moderson

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moderson@hurley.k12.wi.us

Additional Resources

[Iron County Health Department](#)

[CDC: Considerations for Schools](#)

[CDC: Schools Decision Tool](#)

[CDC: What Bus Transit Operators Need to Know About COVID-19](#)

[DPI: Information on COVID-19](#)

[DPI: Interim School Health Services COVID-19 Infection Control and Mitigation Toolkit](#)

[DPI: COVID-19 Infection Control Checklist for K-12 Schools](#)

[DPI: Interim COVID-19 Infection Control and Mitigation Measures for Schools](#)

[DPI: Interim COVID-19 Transportation Guidance](#)

[DPI: Reopening School Buildings Risk Assessment Tool](#)

[DPI: Recommendations/FAQs on Testing for Schools](#)

[DPI: Returning to School After COVID-19](#)

[WIAA Webpage](#)

